

## PRIVATE OFFICE OF THE SPEAKER



CITY OF JOHANNESBURG  
METROPOLITAN MUNICIPALITY

OFFICE OF THE SPEAKER

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### MEMORANDUM

**TO :** ALL COUNCILLORS

**FROM :** COUNCILLOR COLLEEN MAKHUBELE  
SPEAKER OF COUNCIL: CITY OF JOBURG  
METROPOLITAN MUNICIPALITY

**DATE :** 11 JANUARY 2023

**SUBJECT :** INDIGENT FUNERAL DONATION REQUESTS

As you may be aware the City of Joburg offers a donation of vegetables to indigent funerals. Kindly note that in order for the requests to be processed, the following supporting documents are required in respect of compliance:

1. Proof of ESP (Extended Social Package)
2. Death certificate
3. ID copy of deceased
4. ID copy of requestor
5. Councillors' letter requesting the indigent donation
6. Affidavit if the surnames of the deceased and person requesting the donation is not the same

All the above supporting documents must be submitted via email to [funeraldonations@joburg.org.za](mailto:funeraldonations@joburg.org.za) by no later than 12 noon on Wednesday for a Friday collection at the Joburg Fresh Produce Market based in City Deep.

Yours Sincerely,

**CLLR. COLLEEN MAKHUBELE**  
**SPEAKER OF COUNCIL**  
**CITY OF JOHANNESBURG METROPOLITAN COUNCIL**